



## **MEMBER CLUB HANDICAP LICENSING CERTIFICATION PROGRAM POLICY**

### **Program Outline:**

- In keeping with the requirements of our Handicap License Program with the USGA, all Golf Canada Member Clubs must be licensed by Golf Canada in order to use the Golf Canada Handicap System and issue Golf Canada Handicap Factors. The program will be administered jointly by Golf Canada and the authorized provincial golf association.

### **Purpose:**

- The purpose of the Golf Canada Member Club Handicap Licensing Program is to ensure that all Golf Canada Member Clubs comply with the requirements of the Golf Canada Handicap System. This program is part of our ongoing efforts to encourage uniform and consistent application of the system as well as fostering a better understanding and awareness of the system at the club level.

### **Club Responsibilities:**

- Member Clubs have until the start of the jurisdictional Active Season to comply with the requirements of the Golf Canada Handicap System (ie. See Compliance Checklist in Section 8 of manual), including establishing a Handicap Committee.
- The agreement is valid for 4 years after signage, unless it is determined at any time that a club does not comply with the Golf Canada Handicap System.
- Any Golf Canada Member Club that has not been licensed will not be authorized to issue Golf Canada Handicap Factors. Handicaps carried by members of this club will not be valid.
- Within the term of the agreement, Golf Canada Member Clubs must send a representative to attend a Handicap Certification Seminar conducted by an authorized provincial golf association or Golf Canada and pass a test exhibiting knowledge of the Golf Canada Handicap System and its policies.

### **Provincial Association Responsibilities:**

- Communicating the licensing program to members and member clubs via mailings, website, etc.
- Distributing copies of the license agreement to their member clubs, collecting signed agreements, and forwarding a copy of the signed agreement to Golf Canada for final approval.
- Prior to forwarding a signed copy of the license agreement to Golf Canada, the provincial association should be satisfied that the golf club complies with all aspects of the Golf Canada Handicap System.
- Conducting Handicap Certification Seminars for member clubs.
- Assisting Golf Canada in conducting periodic club audits to ensure compliance with the Handicap System and the License agreement. If it is found that a club violates any of the terms of the licensing agreement it will be unable to issue Golf Canada Handicap Factors to its members, meaning its members will not be allowed to compete in provincial or Golf Canada events.

**Golf Canada Responsibilities:**

- Fulfill the requirements of the USGA Handicap License agreements.
- License authorized provincial golf associations for use of the Golf Canada Handicap Systems.
- Jointly administer the Member Club Handicap Licensing Program with the authorized provincial golf association.
- Communicate and promote the program to member clubs and members.
- Maintain a list of licensed clubs on the Golf Canada website.
- Provide Handicap Seminar support (educational material, curriculum) and subsidies as per the “Club Handicap Certification Assistance Program”.